The meeting was called to order by the Chair, Ersin Gercek, at 3:30.

1. Ersin Gercek initiated the self-introductions of the attendees and read the purpose statement.

2. A Quorum was established for the meeting. Six out of eight voting members were present.

<table>
<thead>
<tr>
<th>Attendance</th>
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<tr>
<td>Ersin Gercek</td>
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<tr>
<td>Ebrahim S. Al-Hajri</td>
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<tr>
<td>Laura A. Schaefer</td>
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<tr>
<td>Rajesh P. Dixit</td>
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<tr>
<td>Piyush V. Patel</td>
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<tr>
<td>Paul H. Sarkisian</td>
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<tr>
<td>Richard S. Sweetser</td>
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<td>Timothy C. Wagner</td>
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3. Copies of the Minutes of the meeting held in Dallas, Texas, in January 2013 were sent via email and made available to the attendees at the meeting. Ebrahim Al-Hajri made a motion that the meeting minutes be accepted as written. Paul Sarkisian seconded the motion. The motion passed (6-0-0).

4. Subcommittee reports were presented:

a) Programs:

TC 8.3 sponsored a session at 8 am on June 23, with three speakers (Special Session 6, Cutting Edge Absorption and Adsorption Cooling Technologies in Cogeneration and Trigeneration). A proposal was made for a similar session for the New York winter meeting: Cutting Edge Absorption and Adsorption Cooling Technologies in Cogeneration and Trigeneration Part 2.

Proposed speakers are: Yunho Hwang, Andrea Gains-Germain, Rajesh Dixit. Rajesh Dixit made the motion that this seminar be proposed by the TC, and Ebrahim Al-Hajri seconded the motion. The motion passed (6-0-0).
b) **Handbook:**

The Handbook Liaison informed the committee that ASHRAE had not received notification that the TC had approved Ch 18 (which used to be Ch. 41) in the Refrigeration handbook (absorption chapter). In fact, the TC had approved the chapter as is at the January meeting in Dallas, so Ersin and Reinhard will ensure that the proper notification is submitted to ASHRAE.

c) **Research:**

At the Research Subcommittee meeting, the minutes from Dallas were discussed and reviewed. The status of the current projects and proposed projects are as follows:

1) TRP 1462. This effort, being led by the U. Nebraska with U. Beijing as the subcontractor, has reported good progress via written reports. The PMS will meet with the team at 6 PM on 24 June for a formal progress review.

2) RTAR 1638. Paul Sarkisian offered to follow up with ASHRAE to further this RTAR and will report to the subcommittee at the winter meeting.

3) Application Guide for Absorption Cooling/Refrigeration of Recovered Heat. Uwe Rockenfeller agreed to follow up with Piyush to explore his availability to provide suggested updates he has made, if any. Rob Braun expressed interest in verifying any changes that have been made. Rajesh Dixit and Joe Brillhart volunteered to review the document and make specific recommendations.

d) **Standards:**

Jay Kohler reported that SPC 40 (“Methods of testing for rating heat-operated unitary air-conditioning and heat pump equipment”) is ready for the first public comment period. SPC 182 (“Method of testing absorption water-chilling and water-heating packages”) will be up for reaffirmation and public review in February.

e) **Membership:**

Ersin Gercek will serve a third year as Chair. We will need a chair to start after the summer meeting in Seattle. Next year, starting right after the Denver meeting. The new appointee will serve as chair for the NYC meeting. We also need to select a Vice-Chair.

f) **Website:** Ken Schultz is doing an excellent job with the website.
5. Ersin Gercek presented the chairman’s report:
   a) The TAC website has a presentation about TCs that can be given at local chapters.
   b) Conference papers for Seattle are due in August

6. Head of Section 8, Mr. Steve Duda presented the section head report:
   a) Members are to indicate their primary employment designation in their Bio on the ASHRAE website.

7. There was no old business added to the agenda.

8. New business – Reinhard Radermacher announced the International Absorption Conference to be held in 2014 at the University of Maryland. Abstracts are due by 30 August.

9. The next subcommittee and TC meetings will be in New York, starting at the usual times. In the research subcommittee meeting, the research project review will be allocated 30 minutes.

10. Tim Wagner made a motion to adjourn the meeting, and Rich Sweetser seconded the motion. The motion passed (6-0-0).